



## REQUEST FOR CORPORATE GRANT

*SMART is dedicated to enriching the quality of life for people in our local communities. We are proud to help others help themselves through financial contributions, educational support, employment opportunities, and organizational leadership. Evaluation criteria include but are not limited to; local community impact, mission, SMART employee involvement, not affiliated with any religious (must be non-sectarian), fraternal or political organization, focus on education, arts & culture, civic improvement and/or health & human services;*

Name of Organization: \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_ Website Address \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please provide the following information for the organization requesting the grant:*

1. IRS 501(c)(3) designation letter
2. Organization's mission statement and brief history
3. Geographic areas served by your organization
4. List board of directors / trustees and key staff
5. List any local SMART employees involved with your organization and position / title
6. Number of individuals that benefit from your organization each year
7. List any special funding your organization receives (e.g., governmental, United Way)
8. Organization's overall fundraising goal this fiscal year
9. Prior and current year operating budget, and current and anticipated funding sources and amounts

### Project Information

1. Name of project
2. Brief description of purpose for project
3. Indicate whether project is existing or a new program
4. Total project budget
5. Amount requested
6. Indicate whether grant will be used for operating expenses or capital funds
7. List other local businesses or community leaders involved with project
8. Top 3 reasons why SMART should support this project
9. Project estimated completion date and how progress will be measured

SMART requires a follow-up report from your organization within 6 months of any donation. Future grants are not automatic, and reports are an important factor in future funding decisions.

*If you have any questions, contact:* Sarah Fernandez, Community Involvement Committee  
SMART Modular Technologies  
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